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I, _____ do hereby authorize (Room Occupant) _____ to charge my credit card for (circle one) Room and Tax Only or All Charges. This card will be used for all ongoing reservation booked at the (Company) _____ Rate. The only people authorized to request reservations to be booked on this card are listed below.

1. _____
2. _____
3. _____

Type of Card (circle one) Visa Mastercard American Express Discover
Number on Card _____ Exp. Date _____
Name of Cardholder _____

Please check

- _____ I want the receipts mailed to me upon departure.
_____ I want the receipts e-mailed to me upon departure.
_____ I want the receipts sent with the guest.

I am the cardholder as described in the credit agreement with _____
(Name of Credit Card Company or Financial Institution)

Date: ____/____/____

Name: _____

Mailing Address: _____

Phone number to contact: _____ Ext. _____

Email: _____

Signature: _____